

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, March 2, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 2, 2004, with the following members present: Deanna Santema, Dennis Falken, and Mary Negstad. Don Larson was absent, while attending the NACO Convention and Emil Klavetter was absent for medical reasons. Also present: Stephanie Vogel, Kelly Bakken, Ted Eggebraaten, Lionel Torgrude, Richard Olson, Wm. Mark Kratochvil, Joyce Dragseth, Vicki Hanna, John Andrews, and Perry Miller.

Chairperson Deanna Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the March 2, 2004 meeting and the minutes from the February 24th, 2004 Commission Meeting. Welfare Matters: Case # 03-163 for hospital was denied; Case # 03-148A for hospital was denied; Case # 03-151 for hospital was denied; Case # 03-150 for hospital was denied; Case # 03-156 for hospital was denied; Case # 03-162 for hospital was denied; Case # 03-157 for hospital was denied. Travel/Education: Robert Hill to go to Sioux Falls, SD on February 26, 2004 to attend a PDM Meeting. Rose Marie Stee to go to Madison, SD on March 15, 2004 to attend Program Planning; to go to Milbank, SD on March 26, 2004 to attend Program Planning; to go to Madison, SD on April 17, 2004 to attend 4-H Leader Training; to go to Watertown, SD on May 4-6, 2004 to attend Professional Development; to go to Flandreau, SD on June 30, 2004 to Judge Public Presentation Day. Mark Anawski to go to Mitchell, SD on March 7-11, 2004 to attend Certified Fitness Coordinator Classes.

ROUTINE BUSINESS

Brookings Area Chamber of Commerce Manager, Richard Olsen met with the board to distribute Leadership Brookings Program information and the Brookings Area Chamber of Commerce Book.

Veterans/Welfare Director, Lionel Torgrude met with the board to discuss Veterans and Welfare matters. Be it noted, Chair Santema signed an Application for Veterans Burial Allowance.

Motion by Falken, seconded by Negstad, to approve and authorize Chair Santema to sign Resolution 04-11. A Resolution for a Satisfaction of County Aid Lien. Role Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes

RESOLUTION #04-11

WHEREAS, a County Aid Lien in the amount of \$7,500.00 purports to exist in favor of Brookings county and against Case # 04-018R as lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided by Law.

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorized the Chairman of the County Board and County Auditor to execute the following:

Release the lien in full with no payment.

Dated at Brookings, South Dakota, this 2nd of March 2004.

APPROVED:

BOARD OF COUNTY COMMISSIONERS

Deanna Santema

Dennis Falken

Mary Negstad

ATTEST:

Janet K. Willmott
County Auditors Office
Brookings County, South Dakota

Commissioner Negstad reported on the Domestic Abuse Shelter Board meeting.

Commissioner Falken reported on the Swiftel Event Center Board meeting.

Commissioner Larson (via telephone) discussed with the board the correspondence received from Pennington County regarding the Liquor Tax Referral.

Deputy Auditor, Kelly Bakken presented the board with the Auditors Report. Salaries and personnel changes for the month of February 2004 are as follows: Longevity Increase: Gary Norgaard \$25.00; Wm. Mark Kratochvil \$145.00; Steve Tietjen \$85.00. Salary Changes: Beverly Chapman from \$11.18 to \$11.38 (retroactive from January 2004;) Ardis Johnson from \$12.83 to \$13.08 (retroactive from January 2004;) Larry Klingbile from \$14.89 to \$15.15 (retroactive from January 2004;) Dale Kneebone from \$12.33 to \$12.58. New Employees: 5 Part-time Correctional Officers @ \$11.47/per hour: Joshua Bobzien, Stephanie McCormick, Clark Osvog, Marvin Reihe, and Amberlyn TeKrony. Resignation: Correctional Officer, Joseph Carlson. Commission \$8,316.45; Auditor \$9,664.93; Treasurer \$10,656.54; States Attorney \$16,414.60; Custodial \$4,286.02; Equalization \$16,542.50; Register of Deeds \$7,376.80; Veterans Service \$2,967.45; Sheriffs Office \$32,530.44; Detention Center \$27,888.45; Contract Law \$5,641.28; Contract Law Elkton \$720.28; Emergency Mgmt \$5,065.30; Drainage \$667.06; Highway \$48,263.07; Welfare \$2,607.17; Community Health \$1,971.60; WIC \$1,813.80; Extension \$3,713.60; Weed \$2,998.15; Zoning \$2,368.94. Claims—AFLAC, insurance \$2,084.60; AFLAC Flex-One \$75.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,132.98; Flex One, unreimbursed medical \$1,181.00; Local Teamsters, union dues \$979.00; SDRS, retirement \$26,091.16; SDRS Supplemental, retirement \$2,480.00; EFTPS \$47,632.97; Wellmark Blue Cross, insurance \$34,382.76; Midwest Benefits, life insurance \$565.30.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on Personnel Items, Technology Matters, Commission Meeting Policy Statement, HR Programs, and Correspondence. Be it noted, the board approved the Routine Personnel Action Notice: New Hire - Michael Bosch.

REGULAR BUSINESS

Director of Equalization, Joyce Dragseth met with the board to discuss the Equalization/PMC Web Site and to present the following Applications for Abatement for approval.

Motion by Negstad, seconded by Falken, to approve and authorize the Chair to sign Abatement Application # 04-05 from Donald McKulsky, abatement in the amount of \$232.86; on the property described as Lot 4, Block 2 Santema Addition Town of Aurora, Brookings County. Parcel # 31375-00200-004-00. Reason: Data Entry Error. Role Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes.

Motion by Falken, seconded by Negstad, to approve and authorize the Chair to sign Abatement Application # 04-06 from the City of Brookings, abatement in the amount of \$899.42; on the property described as Block 6 Mayland's First Addition, Brookings County. Parcel # 40330-00600-000-00. Reason: Tax Exempt. Role Call Vote: Falken "Aye," Negstad "Aye," Santema "Aye," Motion passes.

Motion by Falken, seconded by Negstad, to approve and authorize the Chair to sign Abatement Application # 04-07 from Tim Trooien, abatement in the amount of \$16.66; on the property described as SE ¼ Exc. S711' of W 711' of Section 24-112-49, Brookings County. Parcel # 03000-11249-244-00. Reason: Office Error in Measurement. Role Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes.

Veterans/Welfare Director, Lionel Torgrude and Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss Welfare Matters. Consensus of the board instructed Torgrude to organize a meeting with County Officials, South Dakota State University Officials, and Local Legislators to discuss Welfare Matters and Insurance Requirements.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Local Law Enforcement Block Grant Forms. Motion by Falken, seconded by Negstad, to authorize Chair Santema to sign the Local Law Enforcement Block Grant Forms. Role Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with correspondence to the SD Department of Homeland Security Department. Motion by Negstad, seconded by Falken, to authorize Chair Santema to sign the letter to the SD Department of Homeland Security Department. Role Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes.

Treasurer, Vicki Hanna met with the board to discuss the project of moving the counters in the Treasurer's Office. Motion by Negstad, seconded by Falken, to approve and authorize Chair Santema to sign the Proposal with Mills Construction, Inc. of Brookings, SD for the project of moving the counters in the Treasurer's Office. Role Call Vote: Falken "Aye," Negstad "Aye," Santema "Aye," Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Be it noted, the board discussed SDACC Correspondence on Liquor Tax Referral.

ADJOURNMENT

The Chair declared the meeting adjourned until 8:30am Tuesday, March 9, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office